

Riverhaven Homeowners Association

Board of Directors Meeting Minutes

Date: November 13, 2023
Time: 6:00 PM Call To Order
Location: Virtual via Bluejeans

CALL TO ORDER

The Board of Directors meeting was called to order at 6:00 PM.

ROLL CALL

- Brenda Hettinger, President
- Aaron Steele, Vice President
- Colette Adams, Treasurer
- Shannon Nolen, Secretary
- Sean Lippitt, Member at Large

QUORUM

Quorum was established with all board members present.

GUEST SPEAKER(s): RFP (Landscape Maintenance - Request for Proposal(s)).

- Brightview Landscape Services
- Northwest Landscaping
- Horticulture Unlimited, Inc.
- Santa Rita Landscaping, LLC
- All Terrain Landscape Creations

Motion was made, seconded and carried to approve Landscape Maintenance contract to Brightview Landscape Services. New contract to begin January 1, 2024. **(Hettinger/Adams)**

HOMEOWNER INPUT

APPROVAL OF MEETING MINUTES

Motion was made, seconded and carried to approve the September 11, 2023 Board of Director's Meeting minutes. **(Hettinger/Steele)**

REPORTS

- **Presidents/Landscape Report**
- **Treasurer Report July 31, 2023**

Bank Balance	\$119,628.00
Reserve Balance	\$187,032.24
Pre-Paid Assessments	\$27,698.53
Delinquent Assessments.	\$8,632.59
Unpaid Invoices	\$0.00

- **Website and Homeless Camp Report**

DESIGN REQUEST REVIEW

None at this time.

OLD BUSINESS

None at this time.

NEW BUSINESS

- **Motion was made, seconded and carried to RATIFY** Board approval of 2024-2025 Board Meeting dates. **(Hettinger/Lippitt)**
- **Motion was made, seconded and carried to RATIFY** Brightview Invoice # 8583069, \$135.52 – to replace multiport located small commons off Riverhaven Drive, south of Stone River Drive. **(Hettinger/Adams)**
- **Motion was made, seconded and carried to RATIFY** reimbursement to A. Steele, \$216.00, online payment- The Webberie-two years website hosting, 9/2023-9/2025. **(Hettinger/Nolen)**
- **Motion was made, seconded and carried to RATIFY** reimbursement to B. Hettinger, \$25.969, 9/13/2023 Office Depot receipt- map color copy enlarging, copies, and laminating. **(Hettinger/Steele)**

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NEXT MEETING

Meeting will be held on January 8, 2024 at 6:00 PM via teleconference.

ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:52 PM.

EXECUTIVE SESSION TO FOLLOW

To adjourn the Board of Directors meeting and go into Executive Session permitted by A.R.S. §33-1248 and §33-1804 for the following reason(s): 1) legal advice; (2) litigation; (3) personal health or financial information of an owner/member, employee, etc.; (4) employee performance, compensation, health records, etc.; and (5) owner/member appeal or penalty.