

Riverhaven Homeowners Association

Board of Directors Meeting Minutes

Date: July 10, 2023
Time: 5:45 PM Sign In, 6:00 PM Call To Order
Location: Virtual via BlueJeans

CALL TO ORDER

The Board of Directors meeting was called to order at 6:00 PM.

ROLL CALL

- Brenda Hettinger, President
- Aaron Steele, Vice President
- Colette Adams, Treasurer
- Shannon Nolen, Secretary
- Sean Lippitt, Member at Large

Management Representative: Araceli Navarro, Cadden Community Management

Minute Taker: Araceli Navarro, Cadden Community Management

QUORUM

Quorum was established with all board members present.

HOMEOWNER INPUT (15 minutes, 3 minutes per owner)

APPROVAL OF MEETING MINUTES

Motion was made, seconded and carried to approve the May 8, 2023 Board of Director's Meeting minutes. **(Hettinger/Steele)**

REPORTS

- Presidents/Landscape Report - Brenda Hettinger
- Treasurer Report – Colette Adams

Financial Report for the period ending May 31, 2023

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Bank Balance	\$110,325.91
Reserve Balance	\$179,761.83
Pre-Paid Assessments	\$30,482.19
Delinquent Assessments.....	\$6,093.09
Unpaid Invoices.....	\$0.00

**Motion was made, seconded and carried to accept April & May, 2023 financials.
(Adams/Hettinger)**

- Website and Homeless Camp Report – Aaron Steele
- Design Request Review – None at this time

OLD BUSINESS – None at this time.

NEW BUSINESS

- **Motion was made, seconded and carried to continue** conducting Homeowner Association meetings virtually. **(Hettinger/Steele)**
- **Motion was made, seconded and carried to RATIFY** Brightview Invoice # 8418744, \$357.17 – replace faulty drip valve off Columbus near Fort Lowell. **(Hettinger/Steele)**
- **Motion was made, seconded and carried to RATIFY** Brightview Invoice # 8418745, \$357.17 – replace faulty drip valve off Fort Lowell. **(Hettinger/Nolen)**
- **Motion was made, seconded and carried to RATIFY** \$33.86 reimbursement to Aaron Steel for combo lock and chain link purchased for Walnut Wash gate. **(Hettinger/Nolen)**

NEXT MEETING

The next meeting will be held on September 11, 2023 at 6:00 PM via teleconference.

ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:17 PM.