

Riverhaven Homeowners Association

Board of Directors Meeting Minutes

Date: January 9, 2023
Time: 5:45 PM Sign In, 6:00 PM Call To Order
Location: Zoom Meeting Room – Zoom Meeting Only

Management Representative: Jesica Woods, Cadden Community Management
Minute Taker: Jesica Woods, Cadden Community Management

ROLL CALL

- Brenda Hettinger, President
- Colette Adams, Treasurer
- Shannon Nolen, Vice President
- Jennifer Lewusz, Secretary (absent)
- Aaron Steele, Member at Large
- Sean Lippitt, Member at Large
- Josh Wicker, Member at Large (absent)

CALL TO ORDER

The Board of Directors meeting was called to order at 6:00 PM.

APPROVAL OF MEETING MINUTES

- **Motion was made, seconded and carried to approve** the November 14, 2022 Board of Director’s Meeting minutes. **(Hettinger/Steele)**

REPORTS

- Presidents/Landscape Report - Brenda Hettinger
 - Jennifer Lewusz and Josh Wicker have both resigned effective January 10, 2023.

Motion was made, seconded and carried to nominate Aaron Steele as Vice President for a 2 year term and Shannon Nolen as Secretary for a 2 year term. **(Hettinger/Adams)**

- Treasurer Report – Colette Adams

Financial Report for the period ending November 30, 2022

- Bank Balance \$96,175.43

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- Reserve Balance \$170,433.10
- Pre-Paid Assessments \$19,863.24
- Delinquent Assessments..... \$8,275.04
- Unpaid Invoices..... \$0.00

Motion was made, seconded and carried to accept October 30 and November 30, 2022 financials. **(Adams/Hettinger)**

- Communications Report – Brenda Hettinger
- Website and Homeless Camp Report – Aaron Steele
- Design Request Review – None at this time

OLD BUSINESS – None at this time.

NEW BUSINESS

- **Motion was made, seconded and carried to RATIFY** Brightview Invoice # 8170328, \$33.91 – Irrigation repair on the SW corner of Columbus & Paradise Falls. **(Hettinger/Lippitt)**

NEXT MEETING

The Annual Meeting will be held on March 20, 2023 at 6:00 PM via teleconference.

ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:26 PM.